



2018 Lithonia Collard Greens Cultural Festival
www.collardgreenculturalfestival.com

Hosted by

Mayor Deborah A. Jackson &
The City of Lithonia

6980 Main Street
Lithonia, GA 30058
470.809.7077 (hot-line)

Event Date: Saturday, September 22, 2018 Event Time: 12 noon to 8 p.m. SETUP: 7:00am- 11:30am.

***VENDOR APPLICATION**

I(We) am (are) applying for (please check below)		
* Corporate Vendor	\$500.00	<input type="checkbox"/>
*For-Profit Informational Booth	\$150.00	<input type="checkbox"/>
*Food Booth Vendor	\$200.00	<input type="checkbox"/>
*Non-Profit Informational Booth	\$ 75.00	<input type="checkbox"/>
*Arts & Crafts Vendor	\$175.00	<input type="checkbox"/>
Farmer's Market Space	\$ 50.00	<input type="checkbox"/>

* Includes 10ft x 10ft Space. Oversized Space is Negotiable. Call for arrangements.

VENDOR BUSINESS/COMPANY NAME: _____

Vendor's Name(s): _____

Address _____

Cell Phone: _____

E-mail _____

Description of products/service: _____

Rules and Regulations

Full payment must be made with the submission of the application in order to reserve your space/ booth by September 15, 2018. After September 15, 2018, please add a late fee of \$25. Payments will not be taken on the day of the event unless special arrangements were made in advance.

1. Vendors must provide their own tables and tents.
2. All displays must be visually attractive, well organized and sufficiently staffed.
3. All display items and products to be sold or distributed must fit within the contracted vending space.
4. Vendors are responsible for adequate means of safe-keeping goods and receipts.
5. Vendors are totally responsible for the safety of all accompanying children.
6. Vendors are required to exhibit a customer friendly attitude.
7. Disassembling of booths/space must start at 7:00 p.m . leaving the contracted space as it was found.
8. Vendors must dismantle and depart no later than 8 p.m

9. Vendors selling food will be expected to abide by the county health guidelines. Vendors are welcome to include any green vegetable other than Collard Greens on their menus. **Collard Greens will be limited to the festival's Collard Green Booth and the participants in the Collard Green Cook-Off, except for those bringing samples for "A Taste of Collard Greens" (a new addition to the festival).**
10. Assignment of booths will be sent prior to the day of the festival. No change of booth location will be allowed during the day of the festival.
11. Vendors shall not transfer, assign, or sublease this Vendor Application or Vendor's rental of vendor booth space to any other party without the prior written consent of the Vendor manager.
12. Vendor shall be responsible for Vendor's safety
13. Limited electrical power available, safe and quiet generators are allowed.
14. Security will be on site, all security related issues must be reported to security immediately.
15. Vendors shall indemnify, defend, and hold harmless the Collard Greens Cultural Festival, The City of Lithonia, The City of Lithonia Mayor's Office, its representatives, members, employees and volunteers from and against any and all liabilities, damages, losses, costs, or expenses resulting from a claim, suit, or proceeding made brought by Vendor or a third party against any planning committee member of the Metro Atlanta Collard Greens Cultural Festival (MACGCF) arising out of or in any way connected with Vendor's participation in the MACGCF, except to the extent such liability, damage, loss or expenses is the result of the gross negligence or willful misconduct of any MACGCF representative.
16. Please make money orders and checks payable to: **Collard Greens Cultural Festival.**

I hereby certify that I have read the attached information and fully agree to abide by the rules, terms and conditions stated herein. I also agree to indemnify, defend and hold harmless, MACGCF Planning Committee, The City of Lithonia, The City of Lithonia Mayor's Office including its officers, directors, employees, agents and /or volunteers, from any and all demands, claims or liability of any nature, caused by or arising out of the performance of this agreement.

Print Vendor(s) Name: _____

Vendor(s) Signature _____

For further information: www.collardgreenculturalfestival
 or (678) 828-4008 (hotline)

Back Office:

Please Check Correct Information:

Date payment received _____ Date approved _____ or disapproved _____ By whom _____

More information Needed _____ Payment by: check (#) _____
 money order _____ cash _____ PayPal _____

Addition Notes: _____

Eat Mo' Green